

INPUT PATIENT ADVOCACY

**ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR
THE YEAR ENDED
31ST DECEMBER 2014**

CHARITY REGISTRATION No: 1150609

COMPANY REGISTRATION No: 08289511

Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
Walberton
West Sussex
BN18 0AS

**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

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**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 DECEMBER 2015**

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1150609	
COMPANY REGISTRATION NUMBER	8289511	
START OF FINANCIAL PERIOD	1st January 2015	
END OF FINANCIAL PERIOD	31st December 2015	
DIRECTORS AT 31 DECEMBER 2015	Mrs Beverley Smith Mr Ian Robertson Grant	Mr Wayne Bishop Mrs Caroline Parker
REGISTERED ADDRESS	First Floor 50 Brook Street London W1K 5DR	
DATE OF INCORPORATION	12th November 2014	
GOVERNING DOCUMENT	Memorandum and Articles	
BANKERS	HSBC, 91 High Street Brentwood Essex CM14 4RU	
INDEPENDENT EXAMINER	Mrs K M Thrift FCIE Independent Examiners Ltd Sovereign Centre Poplars Yapton Lane Walberton West Sussex BN18 0AS	

OBJECTS

To advance the education of the public in the effective treatment and management of type 1 and type 2 diabetes, by the provision of on-line resources, the publication of other publications, and through meetings and conferences.

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**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 DECEMBER 2015**

SUMMARY OF THE OBJECTS SET OUT IN THE ARTICLES OF ASSOCIATION

The charity's purposes as set out in the objects contained in the company's articles of association are:

1. To preserve and protect the health of patients living with or affected by diabetes by providing and assisting in the provision of facilities, support services and equipment, in particular, but not exclusively, insulin pumps.
2. To advance the education of the public in health care by the provision of lectures, fora and by the publication of newsletters devoted to healthcare.

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS

The mission of the charity is to help people access diabetes technology and support from the NHS, including insulin pumps, smart glucose meters and continuous glucose monitoring. Our mission fully reflects the purposes that the charity was set up to further.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Within our mission statement, our focus is gradually changing from access to insulin pumps alone to access to continuous glucose monitoring (CGM) and sensor augmented pump therapy. The National Institute for Health and Care Excellence (NICE) published clinical guidance on the use of CGM in 2015 but the pathway for funding is not clear and many people who meet the criteria are not having it prescribed.

Our main activities involve giving information and empowering people with diabetes to be their own advocate. To this end, activities during the year included answering enquiries in person, by telephone, by email and within social media.

Continuing from last year's trend, a high proportion of enquiries are concerning CGM and NHS funding for it, through our web enquiry form and social media. This year we published a web page about the NICE appraisal process and the way forward for CGM funding.

We continue to exhibit at a number of events hosted by other organisations and aimed at people with diabetes and their families. Sometimes we had the opportunity to make a presentation, most often we attended with a display stand with information and leaflets to take away, and gave people the opportunity to talk to INPUT staff and volunteers and ask questions. We maintained an informative website and engaged in social media including Facebook and Twitter.

This benefits people with diabetes and their families by addressing any individual issues they have and barriers they face, explaining health care policy and rights and responsibilities of people who use the NHS, in order to preserve and protect their health. This also advances education by providing information in a simple and engaging way, often speaking with people who would not have made an individual enquiry because, for example, they have been given dismissive misinformation.

We attended a number of events involving Members of Parliament, including meetings of the All Party Parliamentary Group for Diabetes, the Welsh Assembly Cross Party Group for Diabetes, and the Diabetes Think Tank.

This benefits people with diabetes, their families, and the wider population as we can get our message across to leaders and policy-makers, to encourage them to improve access to diabetes technology and make more efficient use of NHS spending. We can also position ourselves as a source of information when MPs need help in answering their constituents' questions.

We help anyone regardless of personal background, ethnicity, faith, gender or age.

SUMMARY OF THE MAIN ACHIEVEMENTS DURING THE YEAR

It is difficult to measure our impact for a number of reasons. Therefore we measure our achievements by our output.

In 2014 we:

- answered more than 300 email and telephone enquiries
- recorded over 180,000 web page views

- increased our Facebook page 'likes' to over 1,200
- increased our Twitter account followers to over 1,200
- exhibited and/or presented at 20 events
- attended 10 events with MPs present

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**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 DECEMBER 2015**

RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees consider it appropriate to retain a level of reserves held in liquid assets equal to 3 months of running costs (£3,800). This is based on the charity's size and the level of commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income. The Trustees will endeavour not to 'sit' on funds unnecessarily. At the start of the year the levels of reserves fell short of this target, and the trustees set a strategy to build reserves through careful budgeting and the curtailment of activities should circumstances demand it.

Statement of Director's responsibilities:

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

I approve the attached statement of financial activities and balance sheet for the first period ended 31 December 2015, and confirm that I have made available all information necessary for its preparation.

Date 30th August 2016

Signature.....

Beverley Smith

**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2015**

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2015 £	TOTAL 2014 £
INCOMING RESOURCES						
Incoming Resources from Generated Funds						
Voluntary Income	3a	20,841	-	-	20,841	24,151
Incoming Resources from Charitable Activities						
	3b	140	-	-	140	2,595
TOTAL INCOMING RESOURCES		20,981	-	-	20,981	26,746
RESOURCES EXPENDED						
Charitable Activities	4a	17,835	-	-	17,835	26,098
Governance Costs	4b	469	-	-	469	420
TOTAL RESOURCES EXPENDED		18,304	-	-	18,304	26,518
NET INCOMING/ (OUTGOING) RESOURCES		2,677	-	-	2,677	228
Total Funds Brought Forward		6,686	-	-	6,686	6,458
TOTAL FUNDS CARRIED FORWARD		9,363	-	-	9,363	6,686

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.
The notes on pages 7 to 10 form part of these financial statements.

**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET
AS AT 31 DECEMBER 2015**

	Note	Unrestricted Funds £	Restricted Funds £	31-Dec-15 Total £	31-Dec-14 Total £
Fixed Assets					
Tangible assets	2	-	-	-	131
Current Assets					
Debtors	6	167	-	167	105
Cash at bank and in hand		9,616	-	9,616	6,870
Total Current Assets		9,783	-	9,783	6,975
Creditors: amounts falling due within one year	7	420	-	420	420
NET ASSETS		9,363	-	9,363	6,686
Funds of the Charity					
General Funds		9,363	-	9,363	6,686
Designated Funds		-	-	-	-
Restricted Funds		-	-	-	-
Total Funds		9,363	-	9,363	6,686

Directors' Responsibilities:

The directors are satisfied that for the first period ended on 31 December 2015 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 11

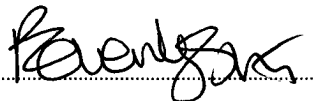
The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Directors on the ...31st August 2016

Signed on their behalf by Director



Print Name: Beverley Smith

**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

1. ACCOUNTING POLICIES

Basis of preparation:

The financial statements have been prepared in accordance with all applicable accounting standards, as modified by the SORP. The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report

Investment Income

This is included in the accounts when receivable.

Investment gains and losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

**INPUT PATIENT ADVOCACY
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

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**INPUT PATIENT ADVOCACY
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at Directors' best estimate of market value.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing rate basis over their estimated useful lives. The rates applied per annum are as follows:

Fixtures and Fittings	10%
Motor Vehicles	25%

No depreciation is charged to freehold property as the property is maintained to such a standard that the estimated residual value is not less than cost.

2. TANGIBLE FIXED ASSETS

		Unrestricted £	Restricted £	Total £
EQUIPMENT				
Cost	31-Dec-15	1,192	-	1,192
Additions / (Disposals)		- 429	-	429
Cost at	31-Dec-15	<u>763</u>	-	<u>763</u>
Depreciation	31-Dec-15	1,061	-	1,061
Charge		131	-	131
Depreciation at	31-Dec-15	<u>1,192</u>	-	<u>1,192</u>
Disposals		429	-	429
Net Book Value	31-Dec-15	-	-	-
Net Book Value	31-Dec-14	131	-	131

The annual commitments under non-cancelling operating leases and capital commitments are as follows:
31st December 2015 : None

**INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015**

3. INCOMING RESOURCES	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2015 £	TOTAL 2014 £
a) Voluntary Income					
Donations	20,841			20,841	24,151
	20,841	-	-	20,841	24,151
b) Incoming Resources from Charitable Activities					
Fee Income	140			140	-
Sky Diving	-			-	2,595
	140	-	-	140	2,595
4. RESOURCES EXPENDED					
a) Charitable Activities					
Depreciation	131			131	486
Insurance	312			312	-
Marketing Expenses	1,033			1,033	1,061
Membership Fees	39			39	-
Office and Administration	3,173			3,173	4,291
Roadshow and Conference Expenses	1,281			1,281	3,010
Salaries and Employment Costs	11,866			11,866	16,209
Sky Diving				-	1,041
	17,835	-	-	17,835	26,098
b) Governance Costs					
Corporation tax	49			49	-
Independent Examination Fees	420			420	420
	420	-	-	420	420
5. RESTRICTED FUNDS					

There are no Restricted funds held by the charity

INPUT PATIENT ADVOCACY
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

6. DEBTORS AND PREPAYMENTS	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-15 £	Total 31-Dec-14 £
Prepayments Orange	167	-	167	105
	<u>167</u>	<u>-</u>	<u>167</u>	<u>105</u>

7 CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-15 £	Total 31-Dec-14 £
Independent Examiners Fees	420	-	420	420
	<u>420</u>	<u>-</u>	<u>420</u>	<u>420</u>

8. STAFF COSTS AND NUMBERS

	2015 £	2014 £
Gross Wages and Salaries	11,586	14,467
Employer's National Insurance Costs	280	1,742
Pension Contributions	-	-
	<u>11,866</u>	<u>16,209</u>

Employees who were engaged in each of the following activities:

	2015 TOTAL	2014 TOTAL
Activities in furtherance of organisation's objects	1	1

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system

9. DIRECTORS AND OTHER RELATED PARTIES

	2015	2014
Number of Directors who were paid expenses		
Total amount paid	£ 0	0

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

10. RISK ASSESSMENT

The Directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

11. RESERVES POLICY

The directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.

12. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of input Patient Advocacy on the accounts for the year ended 31st December 2015 set out on pages 2 to 10.

Respective responsibilities of trustees and examiner

As described on page 5, the Charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under section 145 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's statement

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charities.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K.M. Thrift FCIE
Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
Walberton.
West Sussex
BN18 0AS.



Date: 5th October 2016

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Poplars
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Date: 5th October 2016