

**INPUT PATIENT ADVOCACY**

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR  
THE YEAR ENDED  
31ST DECEMBER 2014**

**CHARITY REGISTRATION No: 1150609**

**COMPANY REGISTRATION No: 08289511**

Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS

**INPUT PATIENT ADVOCACY  
(A COMPANY LIMITED BY GUARANTEE)**

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**INPUT PATIENT ADVOCACY  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1150609	
<b>COMPANY REGISTRATION NUMBER</b>	8289511	
<b>START OF FINANCIAL PERIOD</b>	1st January 2014	
<b>END OF FINANCIAL PERIOD</b>	31st December 2014	
<b>DIRECTORS AT 31 DECEMBER 2014</b>	Ms Mai-Ling Savage Mrs Beverley Smith Mr Ian Robertson Grant	Mr Wayne Bishop Mrs Caroline Parker
<b>REGISTERED ADDRESS</b>	First Floor 50 Brook Street London W1K 5DR	
<b>DATE OF INCORPORATION</b>	12th November 2013	
<b>GOVERNING DOCUMENT</b>	Memorandum and Articles	
<b>BANKERS</b>	HSBC,	
<b>INDEPENDENT EXAMINER</b>	Mrs K M Thrift FCIE Independent Examiners Ltd Sovereign Centre Poplars Yapton Lane Walberton West Sussex BN18 0AS	

**OBJECTS**

To advance the education of the public in the effective treatment and management of type 1 and type 2 diabetes, by the provision of on-line resources, the publication of other publications, and through meetings and conferences.

**INPUT PATIENT ADVOCACY  
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**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

**SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS**

The mission of the charity is to help people access diabetes technology and support from the NHS, including insulin pumps, smart glucose meters and continuous glucose monitoring. Our mission fully reflects the purposes that the charity was set up to further.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The focus of our activities is access to insulin pumps by people with diabetes who meet the current criteria for insulin pump therapy set by the National Institute for Health and Care Excellence (NICE) in technology appraisal guidance 151.

In 2009 NICE set a benchmark of 12% of people with type 1 diabetes for insulin pump therapy (55 per 100,000 population). Latest available statistics suggest that less than 8% of people with type 1 diabetes use an insulin pump. The enquiries we receive show that the low uptake of insulin pumps is not due to reluctance on the part of potential pump users. Some people do not understand the NICE criteria or have been told that they do not meet the criteria, when it would seem that they do. Some people wait for an unreasonable amount of time to start insulin pump therapy after it has been prescribed.

Our main activities involve giving information and empowering people with diabetes to be their own advocate. To this end, activities during the year included answering enquiries in person, by telephone, by email and within social media.

We are receiving an increasing number of enquiries about continuous glucose monitoring (CGM) and NHS funding for it, through our web enquiry form and social media. We have published a web page about the funding of CGM in the UK and elsewhere, which provides useful information including the funding application process and likelihood of applications being approved.

We exhibited at a number of events hosted by other organisations and aimed at people with diabetes and their families. Sometimes we had the opportunity to make a presentation, most often we attended with a display stand with information and leaflets to take away, and gave people the opportunity to talk to INPUT staff and volunteers and ask questions. We maintained an informative website and engaged in social media including Facebook and Twitter.

This benefits people with diabetes and their families by addressing any individual issues they have and barriers they face, explaining health care policy and rights and responsibilities of people who use the NHS, in order to preserve and protect their health. This also advances education by providing information in a simple and engaging way, often speaking with people who would not have made an individual enquiry because, for example, they have been given dismissive misinformation.

We attended a number of events involving Members of Parliament, including meetings of the All Party Parliamentary Group for Diabetes, the Welsh Assembly Cross Party Group for Diabetes, the Diabetes Think Tank and parliamentary dinners hosted by medical industry.

This benefits people with diabetes, their families, and the wider population as we can get our message across to leaders and policy makers, to encourage them to improve access to diabetes technology and make more efficient use of NHS spending. We can also position ourselves as a source of information when MPs need help in answering their constituents' questions.

We help anyone regardless of personal background, ethnicity, faith, gender or age.

**SUMMARY OF THE MAIN ACHIEVEMENTS DURING THE YEAR**

It is difficult to measure our impact for a number of reasons. Therefore we measure our achievements by our output.

In 2014 we:

- answered more than 300 email and telephone enquiries
- recorded over 140,000 web page views
- increased our Facebook page 'likes' to over 800
- increased our Twitter account followers to over 800
- exhibited and/or presented at 17 events
- attended 14 events with MPs present

**INPUT PATIENT ADVOCACY  
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**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

**RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. The Trustees consider it appropriate to retain a level of reserves held in liquid assets equal to 3 months of running costs (£3,800). This is based on the charity's size and the level of commitments held. The Trustees aim to ensure the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income. The Trustees will endeavour not to 'sit' on funds unnecessarily. At the start of the year the levels of reserves fell short of this target, and the trustees set a strategy to build reserves through careful budgeting and the curtailment of activities should circumstances

**Statement of Director's responsibilities:**

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
  - make judgements and estimates that are reasonable and prudent; and
  - prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;


The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that , on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

I approve the attached statement of financial activities and balance sheet for the first period ended 31 December 2014, and confirm that I have made available all information necessary for its preparation.

Date 16/19/15

Signature   
PRINT NAME BEVERLEY SMITH

**INPUT PATIENT ADVOCACY  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2014**

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2014 £	TOTAL 2013 £
<b>INCOMING RESOURCES</b>						
<b>Incoming Resources from Generated Funds</b>						
Voluntary Income	3a	24,151	-	-	24,151	25,000
<b>Incoming Resources from Charitable Activities</b>	3b	2,595	-	-	2,595	200
<b>TOTAL INCOMING RESOURCES</b>		<b>26,746</b>	<b>-</b>	<b>-</b>	<b>26,746</b>	<b>25,200</b>
<b>RESOURCES EXPENDED</b>						
Charitable Activities	4a	26,098	-	-	26,098	28,754
Governance Costs	4b	420	-	-	420	420
<b>TOTAL RESOURCES EXPENDED</b>		<b>26,518</b>	<b>-</b>	<b>-</b>	<b>26,518</b>	<b>29,174</b>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		<b>228</b>	<b>-</b>	<b>-</b>	<b>228</b>	<b>3,974</b>
Total Funds Brought Forward		6,471	-	-	6,471	10,445
Prior year adjustment		(13)	-	-	(13)	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>6,686</b>	<b>-</b>	<b>-</b>	<b>6,686</b>	<b>6,471</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.  
The notes on pages 7 to 10 form part of these financial statements.

**INPUT PATIENT ADVOCACY  
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AS AT 31 DECEMBER 2014**

	Note	Unrestricted Funds £	Restricted Funds £	31-Dec-14 Total £	31-Dec-13 Total £
<b>Fixed Assets</b>					
Tangible assets	2	131	-	131	617
<b>Current Assets</b>					
Debtors	6	105	-	105	213
Cash at bank and in hand		6,870	-	6,870	6,061
<b>Total Current Assets</b>		<b>6,975</b>	<b>-</b>	<b>6,975</b>	<b>6,274</b>
<b>Creditors: amounts falling due within one year</b>	7	420	-	420	420
<b>NET ASSETS</b>		<b>6,686</b>	<b>-</b>	<b>6,686</b>	<b>6,471</b>
<b>Funds of the Charity</b>					
General Funds		6,686	-	6,686	6,471
Designated Funds		-	-	-	-
Restricted Funds		-	-	-	-
<b>Total Funds</b>		<b>6,686</b>	<b>-</b>	<b>6,686</b>	<b>6,471</b>

**Directors' Responsibilities:**

The directors are satisfied that for the first period ended on 31 December 2014 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 11

The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities ( effective April 2008).

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Directors on the 16/9/15

Signed on their behalf by Director *Beverley Smith*

Print Name: BEVERLEY SMITH

**INPUT PATIENT ADVOCACY  
(A COMPANY LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

**1. ACCOUNTING POLICIES**

**Basis of preparation:**

The financial statements have been prepared in accordance with all applicable accounting standards, as modified by the SORP. The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

**Incoming Resources**

*Recognition of Incoming Resources*

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

*Incoming Resources with related expenditure*

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

*Grants and Donations*

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

*Tax reclaims on Donations and Gifts*

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate

*Contractual Income and Performance Related Grants*

This is only included in the SOFA once the related goods or services has been delivered

*Gifts in Kind*

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

*Donated Services and Facilities*

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

*Volunteer Help*

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report

*Investment Income*

This is included in the accounts when receivable.

*Investment gains and losses*

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**Expenditure and liabilities**

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

*Governance Costs*

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.



**INPUT PATIENT ADVOCACY  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

*Grants with performance conditions*

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

*Grants payable without performance conditions*

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

*Support Costs*

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

*Adjustments to previous years accounts*

Attention is brought to the adjustment for last years orange prepayments opening balance figure which is shown on page 4.

*Assets*

*Tangible fixed assets for use by the charity*

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

*Investments*

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at Directors' best estimate of market value.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing rate basis over their estimated useful lives. The rates applied per annum are as follows:

Fixtures and Fittings	10%
Motor Vehicles	25%

No depreciation is charged to freehold property as the property is maintained to such a standard that the estimated residual value is not less than cost.

**2. TANGIBLE FIXED ASSETS**

		Unrestricted £	Restricted £	Total £
<b>EQUIPMENT</b>				
Cost	31-Dec-14	1,192	-	1,192
Additions		-	-	-
Cost at	31-Dec-14	<u>1,192</u>	<u>-</u>	<u>1,192</u>
Depreciation	31-Dec-14	575	-	575
Charge		486	-	486
Depreciation at	31-Dec-14	<u>1,061</u>	<u>-</u>	<u>1,061</u>
Net Book Value	31-Dec-14	<u>131</u>	<u>-</u>	<u>131</u>
Net Book Value	31-Dec-13	617	-	617

The annual commitments under non-cancelling operating leases and capital commitments are as follows:  
31st December 2014 : None

**INPUT PATIENT ADVOCACY  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2014**

<b>3. INCOMING RESOURCES</b>	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2014 £	TOTAL 2013 £
<b>a) Voluntary Income</b>					
Donations	24,151			24,151	25,000
	<b>24,151</b>	-	-	<b>24,151</b>	<b>25,000</b>
<b>b) Incoming Resources from Charitable Activities</b>					
Fee Income				-	200
Sky Diving	2,595			2,595	-
	<b>2,595</b>	-	-	<b>2,595</b>	<b>200</b>
<b>4. RESOURCES EXPENDED</b>					
<b>a) Charitable Activities</b>					
Salaries and Employment Costs	16,209			16,209	16,692
Office and Administration	4,291			4,291	3,732
Marketing Expenses	1,061			1,061	803
Roadshow and Conference Expenses	3,010			3,010	5,533
Legal Costs	-			-	1,419
Depreciation	486			486	575
Sky Diving	1,041			1,041	-
	<b>26,098</b>	-	-	<b>26,098</b>	<b>28,754</b>
<b>b) Governance Costs</b>					
Independent Examination Fees	420			420	420
	<b>420</b>	-	-	<b>420</b>	<b>420</b>
<b>5. RESTRICTED FUNDS</b>					

There are no Restricted funds held by the charity

**INPUT PATIENT ADVOCACY  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2014**

<b>6. DEBTORS AND PREPAYMENTS</b>	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-14 £</b>	<b>Total 31-Dec-13 £</b>
Prepayments Orange	105	-	105	213
	<b>105</b>	<b>-</b>	<b>105</b>	<b>213</b>

**7 CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE  
WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Dec-14 £</b>	<b>Total 31-Dec-13 £</b>
Independent Examiners Fees	420	-	420	420
	<b>420</b>	<b>-</b>	<b>420</b>	<b>420</b>

**8. STAFF COSTS AND NUMBERS**

	2014 £	2013 £
Gross Wages and Salaries	14,467	16,692
Employer's National Insurance Costs	1,742	-
Pension Contributions	-	-
	<b>16,209</b>	<b>16,692</b>

Employees who were engaged in each of the following activities:

	2014 TOTAL	2013 TOTAL
Activities in furtherance of organisation's objects	1	1

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system

**9. DIRECTORS AND OTHER RELATED PARTIES**

	2014	2013
Number of Directors who were paid expenses		
Total amount paid	£ 0	0

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

**10. RISK ASSESSMENT**

The Directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**11. RESERVES POLICY**

The directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.

**12. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of input Patient Advocacy on the accounts for the year ended 31st December 2014 set out on pages 2 to 10.

### Respective responsibilities of trustees and examiner

As described on page 5, the Charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under section 145 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charities.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K.M. Thrift FCIE  
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Date: 21.09.2015